



To: Councillor John Stewart, Convener; Councillor Noble, Vice Convener; and Councillors Corall, Crockett, Dean, Dunbar, Farquharson, Graham, Kiddie, Laing, Leslie, Malone, McCaig, John West and Yuill.

Town House,  
ABERDEEN 21 September, 2011

## **FINANCE AND RESOURCES COMMITTEE**

Members of the **FINANCE AND RESOURCES COMMITTEE** are requested to meet in Committee Room 2, Town House on **THURSDAY 29 SEPTEMBER 2011 at 2pm.**

JANE G. MACEACHRAN  
HEAD OF LEGAL AND DEMOCRATIC SERVICES

### **BUSINESS**

**1 DETERMINATION OF EXEMPT ITEMS OF BUSINESS**

**2 DEPUTATION REQUESTS**

**3 MINUTES, COMMITTEE BUSINESS STATEMENT AND MOTIONS LIST**

3.1 Minute of Previous Meeting of 17 June, 2011 - for approval (Pages 1 - 24)

3.2 Committee Business Statement (Pages 25 - 40)

3.3 Motions List (Pages 41 - 44)

## 4 MOTIONS

- 4.1 Motion by Councillor Wisely - referred from the meeting of Council of 29 June, 2011 (Pages 45 - 46)

**'That the Council review its decision CGL DS22 of 15.12.10 and consider reinstating the delivery service albeit on a reduced basis for those members who request it. The modest costs of approximately £5,000 to be met from reserves'.**

- 4.2 Motion by Councillor West

**'Committee instructs officers to copy the scheme of charging for business permits in city centre controlled parking zones and apply the same charges to elected members' spaces in the Town House Extension car park. Any future changes to charges for business permits should be automatically applied to elected members parking at the Town House Extension. For clarity, the current charge for central zones is £200 per annum'.**

- 4.3 0845 Numbers (Pages 47 - 56)

**Members: Please note that this report relates to item 3 of the motions list (Motion by Councillor Reynolds 'With the ever increasing number of Aberdeen citizens who use a mobile telephone as against a land line, officers be instructed to bring forward a report as a matter of urgency, to the next appropriate committee, identifying ways in which 0845 numbers used by our services can be replaced with a local number, which will reduce the cost to our citizens'.**

## 5 REFERRALS

- 5.1 Review of Income and Expenditure for Allotments - referred from the meeting of the Housing and Environment Committee of 25 August, 2011 (Pages 57 - 64)

- 5.2 Furniture Scheme - referred from the meeting of the Housing and Environment Committee of 25 August, 2011 (Pages 65 - 70)

- 5.3 Housing Service Car Parking Charges - referred from the meeting of the Housing and Environment Committee of 25 August, 2011 (Pages 71 - 82)

- 5.4 Newhills Primary School - Land Requirement - referred from the meeting of the Housing and Environment Committee of 25 August, 2011 and the meeting of the Education, Culture and Sport Committee of 15 September, 2011 (Pages 83 - 90)

5.5 Formation of a Local Authority Trading Company - Implementation Costs - referred from the meeting of the Social Care and Wellbeing Committee of 1 September, 2011 (Pages 91 - 96)

5.6 Flood Risk Management (Scotland) Act Implementation Progress Report - referred from the meeting of the Enterprise, Planning and Infrastructure Committee of 13 September, 2011 (Pages 97 - 106)

**Members: Please note that the recommendations contained within this report were approved at the meeting of the Enterprise, Planning and Infrastructure Committee.**

5.7 Disposal of Operational Properties - referred from the meeting of the Education, Culture and Sport Committee of 15 September, 2011 (Pages 107 - 114)

## **6 CORPORATE GOVERNANCE SERVICE ISSUES**

6.1 Revenue Budget Monitoring Report - Corporate Governance Service (Pages 115 - 118)

6.2 Non Housing Capital Monitoring Report - Corporate Governance Service (Pages 119 - 124)

## **7 FINANCE**

7.1 Revenue Budget - Monitoring Report (Pages 125 - 130)

7.2 Non Housing Capital Programme - Monitoring Report (Pages 131 - 152)

7.3 Common Good Budget - Monitoring Report (Pages 153 - 158)

7.4 Priority Based Budgeting - Update (Pages 159 - 166)

7.5 Removal of Internal Recharges (Pages 167 - 172)

7.6 Annual Housing and Council Tax Benefit Report (Pages 173 - 192)

7.7 Unrecoverable Debt (Pages 193 - 202)

**Members: Please note that appendix 6 to this report is contained within the exempt section of the agenda, at item 10.1.**

7.8 Applications for Financial Assistance (Pages 203 - 208)

- 7.9 Youth Activities Small Grants Fund (Pages 209 - 214)
- 7.10 Housing Revenue Account Budget Savings (Pages 215 - 220)
- 7.11 Forestry Consultant - Update (Pages 221 - 224)

## **8 PROPERTY**

- 8.1 Process for Considering Requests to Acquire Property at Less than Market Value (Pages 225 - 242)
- 8.2 Surplus Property Procedure (Pages 243 - 254)
- 8.3 Property Asset Management Plan - Update (Pages 255 - 312)
- 8.4 Review of Corporate Office Accommodation (Pages 313 - 320)  
**Members: Please note that an appendix to this report is located in the exempt section of the agenda, at item 11.1.**
- 8.5 Whitemyres Stores – Future Use (Pages 321 - 328)
- 8.6 National Housing Trust Phase 2 (Pages 329 - 334)

## **9 GENERAL**

- 9.1 Accord Card: Citizen Roll Out Update (Pages 335 - 338)

### **ITEMS WHICH THE COMMITTEE MAY WISH TO CONSIDER IN PRIVATE**

## **10 FINANCE**

- 10.1 Unrecoverable Debt - Appendix 6 (Pages 339 - 340)
- 10.2 Trading Services - Monitoring Report (Pages 341 - 352)
- 10.3 CAB - Service Level Agreement (Pages 353 - 356)
- 10.4 Performance Related Pay - Chief Executive (Pages 357 - 366)

## 11 PROPERTY

- 11.1 Review of Corporate Office Accommodation - Appendix (Pages 367 - 370)
- 11.2 20A Loirston Road - Outcome of Marketing (Pages 371 - 376)
- 11.3 29 Redmoss Avenue - Outcome of Marketing (Pages 377 - 382)
- 11.4 30 Springfield Avenue - Outcome of Marketing (Pages 383 - 386)
- 11.5 105 to 107 Urquhart Road - Outcome of Marketing (Pages 387 - 394)
- 11.6 Retail Portfolio Investment Sale - Outcome of Marketing (Pages 395 - 400)
- 11.7 Former Mile End School - Outcome of Marketing (Pages 401 - 416)
- 11.8 25 Westfield Terrace - Cornerstone (Pages 417 - 424)
- 11.9 Broadhill Bar - Future Use (Pages 425 - 432)
- 11.10 Frederick Street Development Site (Pages 433 - 442)
- 11.11 Tullos Primary School - Former Janitor's House (Pages 443 - 458)
- 11.12 St Nicholas House (Pages 459 - 472)
- 11.13 Pitmedden Road, Dyce (Pages 473 - 482)
- 11.14 Earns Heugh Road - Renunciation of Lease (Pages 483 - 488)

## 12 GENERAL

- 12.1 Procurement of Consultancy Service (Social Care) - verbal report by the Chief Executive

Website Address: [www.aberdeencity.gov.uk](http://www.aberdeencity.gov.uk)

If you require any further information about this agenda, please contact Rebecka Coull (tel. 522869 or email [rcoull@aberdeencity.gov.uk](mailto:rcoull@aberdeencity.gov.uk))